Tier 2 System of Support





March, 2011

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Acknowledgements:

The MU Center for School-wide Positive Behavior Support would like to thank Columbia Public Schools, Columbia, Missouri for our partnership in this project. Special thanks goes to the administrators and staff of Derby Ridge Elementary, Parkade Elementary, Benton Elementary, Rock Bridge Elementary, Mill Creek Elementary and West Junior High School who allowed us to create and learn this process together. Additionally, we thank Julie Arment, District Coordinator of Positive Behavior Support, for her effort to create change and lead this process in the project schools.

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Overview of Tier 2 Supports

Schools are responsible to teach academics and social behavior skills. We teach all students our academic curriculum to address grade level expectations (GLEs). We teach all students to be safe, respectful, responsible learners in the classroom, hallways, playground and all other settings. We know these Tier 1 universal (green section in the graphic below) that we teach, practice and recognize every day help create a predictable and positive learning environment.

However, some students do not respond to our quality Tier 1 universal academic and behavioral instruction. Students who need additional support may display behaviors externally or of equal concern, are students who internalize the stress of school and home. The goal is to provide support to these students to meet their needs, to keep them in class learning and to avoid escalation to more intensive services.

A Continuum of Support for All

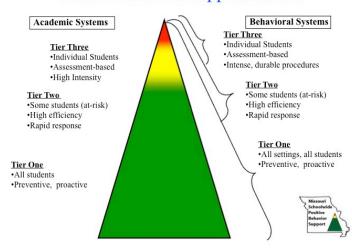
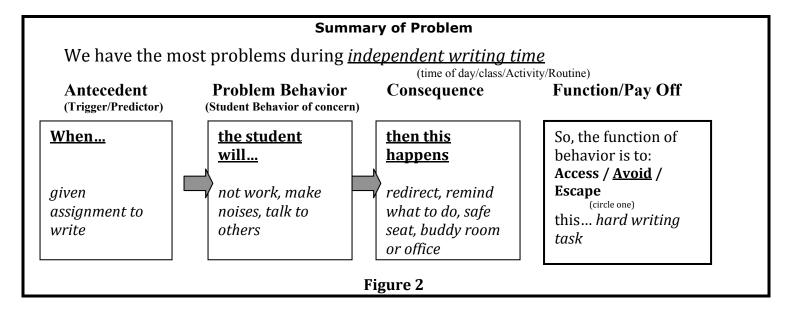


Figure 1

We are changing the way we think about student behavior. Behavior is not good or bad, rather repeated problem behavior serves a purpose for the student. Problem behavior pays off for the student by getting what is wanted or avoiding what is uncomfortable, difficult or even boring. Misbehavior is also a form of communication that is generally very effective in getting needs met. Misbehaving works so students do it again. Our job is to make a professional judgment (hypothesize) about what purpose or function the behavior is serving the student and then decide what we can do to get that need met in a safe, respectful, responsible way. To make these decisions, we use the tried and true ABC's of behavior. We can use the ABC's to describe misbehavior (Figure 2).



We can also use the ABC science of behavior to plan interventions (Figure 3). When planning interventions we may decide to start with an observable description of the behavior, then brainstorm antecedents that will set the student up for success.

Intervention Plan						
Antecedent (Set student up for success by teaching, precorrecting, practicing, scaffolding, etc.)	Replacement B ehavior / Skill (What we want the student to do instead)	Out C ome (What happens when student demonstrates behavior / skill)				
Scaffold work by providing a starter sentence, picture prompt, choice of topic Determine expectation for the amount of work to be done (2 sentences, 3 paragraphs, etc.) Teach student expected amount of work and behavior. Review goal with student Precorrect student to review his Best Effort Folder Teach student to put post-it on desk when needs help and what to do while waiting.	Complete assigned (modified) independent writing tasks	Quick teacher attention when post-it is displayed Conference at the end of independent writing to discuss progress toward goal				
Figure 3						

1. Tier 2 Responsibilities

The Tier 2 process is a professional learning community approach involving the classroom teacher, classroom problem solving teams, Tier 2 team representatives (e.g. administrator, counselor, school psychologist, special educator), and intervention coordinators. With this approach, the initial work to support students who do not respond to Tier 1 universals is done through teachers supporting teachers. Teachers can help each other address low-level misbehavior through adaptations to the classroom environment. Classroom Problem Solving Teams are the heart and soul of this Tier 2 system. Classroom Problem Solving Teams are grade level teams, learning teams or departmental teams that meet to discuss curriculum and student behavior.

Responsibilities of all involved in this process are described below.

Teacher Responsibilities

Teachers are responsible for a wide range of tasks to ensure students who do not respond to Tier 1 universal school-wide expectations and classroom rules and routines. The teacher regularly tracks data to identify students who need Tier 2 support and take the student to the classroom problem solving team when students meet the data decision rules the building Tier 2 team has determined, such as:

0	they have reached major Office Discipline Referrals
0	minor incidents persist with minors entered into SWIS or other data system
0	attendance a concern per semester or trimester
0	academic concerns through building, district and state assessments
0	concern for students with internalizing behaviors

Another important responsibility of the teacher is to implement targeted classroom interventions and Tier 2 Small Group Interventions with fidelity. That means all steps to implement the interventions are followed consistently every day. Data must be collected and reviewed to determine the effect of interventions on student goals. Only with accurate data can it be decided if the intervention should be continued, changed or faded.

Communication is another important responsibility of the classroom teacher. Keeping family members aware of concerns will avoid any surprises at conference or grade card time. Seeking ideas from family members helps them be a part of the decision making as you go through the process. As required, teachers may need to gain parent permission for supports.

See **Form A Positive Behavior Support Checklist** in the Forms section of this manual for a complete list of steps to consider to support student behavior.

Classroom Problem Solving Team Responsibilities

As stated previously, Classroom Problem Solving Teams are grade level teams, learning teams or departmental teams that meet to discuss curriculum and student behaviors. During the behavior Classroom Problem Solving Teams meetings, members have two jobs: 1) to share ideas with their teammates discussing students with similar needs and functions of behavior and 2) to MU SW-PBS

reflect on and adopt strategies for students in their class who exhibit similar behavior and functions of behavior.

The Classroom Problem Solving Teams will develop a schedule to complete tasks, such as:

- 1st meeting: review data and brainstorm social behavior interventions to implement in the classroom.
- 2nd meeting: review data and brainstorm academic interventions to implement in the classroom.
- 3rd meeting: review progress monitoring data for students discussed during 1st week (social behavior)
- 4th meeting: review progress monitoring data for students discussed during 1st week (academics)
- Repeat cycle of meetings 1-4.

Tier 2 Team Representatives Responsibilities

The representative from the Tier 2 Team who attends the weekly Classroom Problem Solving Teams meetings is the link between the Classroom Problem Solving Teams and the building Tier 2 Team. The representative:

- Guides the Classroom Problem Solving Teams through the process of defining the problem behavior, deciding the function, identifying a replacement goal and selecting interventions.
- If problem behaviors continue after implementation of classroom interventions, the Tier 2 Team representative will refer students to Tier 2 Team for additional support.
- Notifies the Tier 2 Team leader to add student names to the Tier 2 meeting agenda.
- Serves as a resource to assist teachers with students' concerns.

Tier 2 Small Group Intervention Coordinators Responsibilities

Coordinators for Tier 2 Small Group Interventions manage all aspects of their assigned intervention, such as Check In/Check Out, Targeted Social Skills Groups and Targeted Academic Supports. Their responsibilities include:

- Providing staff development for all implementing the specific intervention
- Processing referrals
- Insuring fidelity of intervention implementation
- Collecting and reviewing student data to measure student progress toward goals
- Sharing data with homeroom teacher monthly and all staff quarterly
- Requesting time on the Tier 2 follow-up meeting for sharing student data and discussing next steps for the student.

Tier 2 Team Responsibilities

The school's Tier 2 Team is responsible for the overall management of the system of support for Tier 2 students and teachers. The Tier 2 Team:

- Provides monthly/regular data to classroom teachers (see Section 2 on Student Identification Process)
- Serves as problem solving team for students who do not respond to classroom interventions tried through the classroom problem solving team process
- Develops targeted interventions that are continuously available, such as check in/check out and social skills groups
- Matches student need with appropriate targeted intervention
- Connects targeted interventions with school-wide expectations
- · Communicates about interventions with faculty and staff
- Monitors implementation of classroom and targeted interventions and student response to intervention
- Reviews data to recommend future action (fade, maintain or intensify)

Optional Support Team

Tier 2 Development Team (Tier 2 Team plus 1 teacher from each classroom problem solving team)

Schools may choose to have a "development team" that meets to review and give feedback to the building Tier 2 Team as the process is being developed and implemented. In addition, the Tier 2 Development Team can receive additional professional development throughout the year. This group provides another layer of expertise to the classroom problem solving teams and increases the level of capacity and knowledge within each school.

2. Student Identification Process

It is important all teachers regularly review classroom data to determine if students meet criteria for Tier 2 support. Each school (usually a task of the Tier 2 Team or the Development Team) will decide their student identification criteria. Following are the types of data decision rules that could be used to identify students who meet the criteria for Tier 2 interventions.

0	They have reached major Office Discipline Referrals
0	Minor incidents persist minors entered into SWIS or other data system
0	Attendance a concern per trimester
0	Academic concernsto be determined
0	Concern for students with internalizing behaviors

When teachers review their monthly classroom behavioral data they can highlight the students who "trip" the data decision rules. For those students, teachers can take a deeper look at the data reports that include problem behavior, time of day, location and possible motivation. This information will help teachers prepare **Form C: Classroom Problem Solving Team Planning Form** that they will take to their classroom problem solving team.

Here is a list of "Externalizing behaviors":

- o Disrupting class
- o Refuse to do work
- o Noncompliant/Refuse to follow directions
- Minor physical contact
- o Property misuse
- o Inappropriate verbal language
- Poor task completion

It is important to also keep those students who we exhibit internalizing behavior in mind and nominate them for Tier 2 interventions as appropriate. Examples of internalizing behaviors include:

- o Exhibits sadness or depression
- Sleeps a lot
- Appears unmotivated
- Does not participate in games
- Very shy or timid
- Acts fearful
- Does not stand up for self
- Self-injury (cutting, head banging)
- Withdrawn

Identify Individuals to Create Groups

Just as is done with reading, math or other academic data, we assess individual students to identify those who need extra assistance. The individual academic data are then used to group students for interventions to meet their similar needs. The same is true for social behavior data. We review individual student data to group students who are displaying problem behavior to meet similar functions or pay offs.

3. Classroom Learning Team Problem Solving Process

When teachers have identified a student for Tier 2 interventions, the Classroom Problem Solving Team will use **Form C: Classroom Problem Solving Team Planning Form** (Forms Section) to brainstorm:

- **1. Summary of Problem** —what is the antecedent that happens before the behavior, what is the problem behavior, what happens after the problem behavior and what is the function or pay off for the student.
- **2. Replacement Behavior/Learning Target**-- What do we want the student to do instead? Choose an observable behavioral skill from the School-wide PBS expectations matrix.
- 3. Classroom Problem Solving Team Intervention Strategies for student(s)—
 together the classroom problem solving team will brainstorm and decide on a small
 number of interventions to try that match the function of the students' behavior. See
 Antecedent Interventions, Intervention Record and Function-Based Intervention
 Guidelines (in Resource Section) for intervention ideas.
- **5. Progress Monitoring (Assessment for Learning)**—Choose a manageable method to measure progress toward the student goal. Also pick a short time to collect data...10 minutes, 3 times a week, for example. **Student Daily Progress Report, Teacher Progress Monitoring Samples 1 and 2** in the Resource Section will be helpful.
- **6. Follow-up Date**—decide when the Classroom Problem Solving Team will follow-up on the student in the future.

The plan your Classroom Problem Solving Team helped create is not worth the paper it is written on if the interventions are not implemented consistently and as planned. This means each time the student has an opportunity to work on his/her goal, all staff will do their part to set the student up for success and give the student feedback about his/her performance as outlined in the plan. If any teacher needs support to implement the plan, contact their Tier 2 Team representative.

Another important point is to implement the plan and give it time to work. It is not unusual to see some pretty dramatic positive changes in a short period of time if the plan matches the function and is implement with fidelity. With some students, we may need to persist and continue the plan long enough for the student to see we are going to be consistent in our implementation. Of course, if there is a dramatic and persistent **increase** in misbehavior, the plan will need to be reviewed.

A **follow up meeting** of the Classroom Problem Solving Team will be held to share data on the student's progress toward his/her student goal. At that time it will be decided:

- To continue the classroom intervention(s)
- To maintain or modify the classroom intervention(s)
- To try other classroom intervention(s)
- To refer the student to a Tier 2 Small Group Intervention

Remember Classroom Problem Solving Team members have these jobs **during the team meetings**:

- 1. to share ideas with their teammates discussing a student and
- 2. to reflect on and adopt interventions for students in their class who exhibit similar behaviors and functions.
- 3. To discussion and problem solve implementation barriers and struggles
- 4. To discuss what worked and why and to celebrate

TIER 2 INTERVENTIONS

Ongoing student assessment and progress monitoring, through the collection and review of accurate and appropriate data, will be used for decision making to determine the level of support individual students need.

When a student does not respond to classroom interventions that were implemented it may be determined the student may qualify for a function-based Tier 2 small group intervention. Following are small group interventions schools may develop:

1. Check In/Check Out (CICO)

Purpose: The Check In/Check Out (CICO) process will provide systematic
performance feedback for identified Tier 2 students who may benefit from daily
organizational and behavioral support and positive adult attention. This
intervention is most appropriate for students who seek or enjoy adult attention. This
intervention also provides a positive communication link between home and school,
sets students up for success, each morning, and can be faded to develop student selfmanagement.

2. Social Skills Groups

• Purpose: Social Skills Group (approximately 2-10 students in each group) will provide specific social skills training/instruction, based on the student's identified function of behavior. Replacement social skills behaviors identified from the school-wide matrix will be taught and practiced. Communication about skills addressed will be provided to classroom teachers of participating students. Student performance of skills will be acknowledged by all participating adults. If a school chooses to use a commercial social skills curriculum, it will important to tie the specific skills to the school-wide expectations (e.g. safe, respectful, responsible).

3. Academic Supports

Purpose: Students who display inappropriate behaviors and social skills may also struggle with academic achievement. The results from curriculum based assessments will be utilized to monitor academic progress of all students. Students who are

identified as at-risk may receive additional academic support. Learning concerns will be identified and targeted academic accommodations will be developed.

4. Monitoring and Evaluating Progress and Making Decisions

A simple method to monitor progress on the student goal will be decided by the grade level team. It will be important to select a method of monitoring progress that addresses the student goal. For example, if the goal is for the student to do 100% of his work (even if is less than most of his peers) the method of progress monitoring could be a daily + or – to indicate how the student performed toward that goal. In preparation for the follow up meeting, the teacher could then calculate the number of +'s earned divided by the total number of days the student worked toward his goal. Only by collecting objective progress monitoring data will we know the student's progress, which will help make future decisions.

Progress monitoring data will also be collected by the Tier 2 Small Group Intervention coordinator. These data will be regularly reviewed by the coordinator and shared with the classroom teacher and the Tier 2 Team to make decisions about maintaining, revising, fading or discontinuing the Tier 2 Small Group Intervention.

At the building level, the Tier 2 team will also collect data. The Tier 2 team will collect the total number of students receiving Tier 2 interventions (classroom and small group) and regularly review their progress. The Tier 2 team will be responsible for sharing the "Big Picture" of progress of students receiving Tier 2 interventions to all staff.

5. Strategies for Communication

Because there are several layers to the Tier 2 process, communication is critical. Just as important is regular and thorough communication with families to gain permission if needed and to keep them up-to-date on the plan. Other staff, such as specialists, special educators, and paraprofessionals who will be expected to implement interventions as planned also need information to accurately and consistently implement the plan.

Forms to Guide Tier 2 Process

Form	Page
Form A	
Tier 2 Process Checklist	
Form B	
Positive Behavior Intervention and Support Planning Checklist and	
Teacher Self Assessment	
Form C	
Classroom Problem Solving Team Planning Form	
Form D	
Intervention Progress Monitoring	
Form E	
Student Nomination for Tier 2 Team Assistance	
Form F	
Intervention Plan	
Form G	
Tier 2 Guiding Questions	

Form A: Tier 2 Process Checklist

This form outlines the steps of the process described in this handbook. **Forms to use are in bold.**

	Staff Responsible	Process Steps	Date Completed
	Teacher in	1. Complete Self Assess Tier One – School-wide and Tier	
	September	One- Classroom interventions by reviewing the Form B :	
	and ongoing	Positive Behavior Support Checklist and Self Assessment	
	Classroom	2. Discuss self-assessment and set individual, grade level or	
	Problem	team goals.	
	Solving Team		
	in September		
	Teacher	3. Make classroom environmental modifications based on self-assessment.	
	Tier 2 Team	4. Building collects and gives academic and behavioral data	
	Data	to teacher teams at least monthly.	
	Manager		
	Teacher	5. Compare student data with building academic and behavior data decision rules	
	Teacher		
	reactiet	6. List students who are not meeting identified academic and social behavior targets.	
Jg	Teacher	7. Discuss academic and behavior data and concerns with	
Ongoing	reaction	parents.	
guC	Classroom	8. Classroom Problem Solving Team decides how to	
	Problem	collectively provide additional or different instruction to re-	
	Solving Team	teach academic or behavioral content to small groups. For	
		students with a behavior concern, complete Form CL	
		Classroom Problem Solving Team Planning Form to	
		decide intervention(s). Access your Tier 2 representative if	
		you need help.	
	Classroom	9. Make a list of all students receiving additional support on	
	Problem	Form D: Tier 2 Progress Monitoring Form	
	Solving Team	10 De teach and an energy maritant for mainimum of the	
	Teacher	10. Re-teach and progress monitor for minimum of two weeks.	
	Classroom	11. Review progress monitoring data of classroom	
	Problem	environmental modifications with Classroom Problem	
	Solving Team	Solving Team. For students who are progressing, continue	
		intervention(s), environmental modifications and progress	
		monitoring.	

The next steps of this checklist is provided to help guide staff through the process of accessing support for any student who is **not responding to Tier one, universal academic and/or behavior expectations** as compared to typical peers in the classroom

Staff Responsible	Process Steps	Date Completed
Teacher and Tier 2	12. For students who are not progressing, complete	-
team representative	Form E: Student Nomination for Tier 2 Assistance	
Tier 2 team	13. Notify Tier 2 team facilitator to add students' names	
representative	to meeting agenda.	
Tier 2 Team	14. At Tier 2 meeting distribute copies of Forms C, D and	
representative	E and progress monitoring data.	
Tier 2 Team	15. During meeting review student data and Forms A, C,	
	D and E . Use guiding questions (Form G) to problem	
	solve and complete Form F to document plan.	
Teacher	16. Communicate plan and obtain parent permission for	
	small group intervention. When parent permission	
	obtained, contact small group facilitator to begin	
	intervention.	
Tier 2 Team	17. Communicate small group intervention assignment	
representative and	with Classroom Problem Solving Team.	
Teacher		
Small Group	18. Implement small group interventions and collect	
Implementer /	student progress monitoring data to be shared at Tier 2	
Coordinator	Team follow up meeting.	
Small Group	19. Calendar student for discussion at scheduled Tier 2	
Coordinator	Team meeting follow up meeting.	
Tier 2 Team	20. Discuss student's progress toward his/her goal	
	during follow up meeting to decide whether to maintain,	
	or modify, using Form E.	
Tier 2 Team rep.	21. Regularly refer to, update and follow up on student	
	using the Form D: Tier 2 Progress Monitoring Form.	
Tier 2 Team rep.	22. Bring student progress monitoring data to regularly	
	scheduled Classroom Problem Solving Team meeting.	
Tier 2 Team / Team	23. Regularly follow all students on Form D to review	
rep. and Classroom	progress and make recommended revisions.	
Problem Solving		
Team		

Form B Positive Behavior Support Planning Checklist and Teacher Self Assessment

Teacher:	Date:

<u>Tier One—School-wide PBS:</u> All Staff Consistently Teach, Give Specific Performance Feedback and Respectfully Redirect All Students.

For Questions or Support See Tier 1 PBS Coaches, PBS Team and Grade Level Team

Tier One Process	Staff Expectations to Support Student Behavior		
1. School-wide Expectations Matrix is our Social Curriculum		I have a copy of the matrix posted in my classroom. I know and can recite the school-wide expectations and current behavior/social skill lesson.	
		I have the current topic posted in my room.	
2. All Staff Teach All Students School-wide		I teach students what we want them TO do, using weekly lesson plan.	
Skills		I designate time during the weekly/daily schedule to teach, practice and review the topic.	
		Based on data, I re-teach skills from the matrix as needed.	
		At least 80% of students can recite the school-wide expectations and current behavior/social skill lesson.	
3. All Staff Give All Students Specific Performance Feedback		I use school-wide expectations and language on the matrix when I give students specific performance feedback.	
Performance Feedback		I strive to give high rates (4 to 1) of positive specific performance feedback.	
		With my students, we set classroom goals for celebrations.	
		All students can tell why they received specific feedback.	
4. All Staff Give Effective Responses and Follow		I know how to give a respectful redirect using expectations language and professional teaching tone and demeanor.	
Continuum of Responses to Behavior Errors		I know definitions and follow procedures for classroom managed behaviors (minors)	
		☐Buddy Room – use SWIS information	
		☐Time Out of Instruction (TOI) Form	
		I know definitions and follow procedures for office managed behaviors (majors)	
5. All Staff Will Collect Minor and Major Data		I consistently and fully complete and submit all required behavior forms	
		I review and reflect on monthly SWIS data.	

Form B Positive Behavior Support Planning Checklist and Teacher Self Assessment

<u>Tier One - Classroom PBS:</u> All Staff Consistently Implement Classroom Essential Features to Provide a Predictable and Safe Learning Environment for All Students.

Classroom Essential Features	Staff Expectations to Support Student Behavior	
1. Classroom	I have attended Classroom Expectations and Rules in-service.	
Expectations and Rules	I have created and posted classroom rules aligned with schoolwide expectations.	
	I have filed a copy of my classroom rules in the office.	
	80% of my students can tell the classroom expectations and rules.	
2. Classroom <u>Procedures</u> and Routines	I have attended Classroom Procedures and Routines inservice.	
	I have used the <u>Create Your Classroom Routines Checklist</u> to develop my classroom routines.	
	I have created, posted, taught and given students frequent specific performance feedback on classroom procedures and routines.	
	Students can tell the classroom procedures and routines.	
3. Acknowledge Appropriate Behavior –	I have attended Classroom Strategies to Acknowledge Appropriate Behavior in-service.	
Provide Positive Specific Performance Feedback	I use a variety of strategies to give positive specific performance feedback.	
	I provide positive specific performance feedback at a ratio of 4: 1.	
	Students can tell how they receive acknowledgement for appropriate behavior.	
4. Response Strategies & Error Correction	I have attended Classroom Response Strategies & Error Correction in-service.	
	I demonstrate calm, consistent, brief, immediate and respectful error corrections using professional teaching tone and demeanor.	
	I use a variety classroom response strategies (prompt, redirect, re-teach, provide choice and conference with students)	

Form B Positive Behavior Support Planning Checklist and Teacher Self Assessment – Page 2

Classroom Essential Features	Staff Expectations to Support Student Behavior		
5. Multiple Opportunities to Respond		I use a variety of strategies to increase student Opportunities to Respond (examples: turn and talk, guided notes, response cards)	
		I use a strategy to track students being called on	
		I use wait time to increase student opportunity for metacognition	
		I plan instructional questions and response methods prior to the lesson	
6. Active Supervision		I have designed the classroom to allow for ease of movement for Active Supervision	
		I continually monitor all areas of the room by scanning, moving and interacting frequently and strategically	
		When designing a lesson, I consider student groupings, location and activity level	
		I provide positive contact, positive and corrective feedback while moving around the room.	
7. Academic Success and Task Difficulty		Independent work contains 70-85% known elements (instructional level)	
		Reading tasks are 93-97% known elements (independent)	
		I use a variety of strategies to modify daily tasks to Scaffold the Student to Success	
		I provide positive specific performance feedback at a ratio of 4: 1.	
		I scaffold tasks by modeling, providing guided practice and chunking multi-step directions and activities.	
8. Activity Sequence and Offering Choice		I Sequence Tasks by intermingling easy/brief tasks among longer or more difficult tasks	
		When designing a lesson, I consider the pace, sequence and level of task difficulty to promote each student's success	
		I consider a variety of elements when offering students' Choice (order, materials, partner, location, type of task)	
		I develop and use a menu of options to promote student choice (examples: work stations, demonstration of knowledge)	

Classroom Problem Solving Team Planning Form

Student:	Classroom Teacher	: Grade:	Date:
	with your classroom problon Solving Teams and Exam		
1. Summary of Prob	olem		
We have the most pr	roblems during		
Antecedent	Problem Behavior	e of day/class/Activity/Routine) Consequence	Function/Pay
Off (Trigger/Predictor)	(Student Behavior of concern)		
When	the student will	then this happens (teacher does)	So, the function of behavior is to: Access / Avoid / Escape (underline one) this
_	havior (What do we want to the School-wide PBS expe		Choose an observable
3 Classroom Proble	m Solving Team Intervent	c ion Strategies for studen	at(s)
4. How will you Pro g	gress Monitor student(s)?	•	
5. Follow-up on this	s date:		

FORM D: INTERVENTION PROGRESS MONITORING

Classroom Problem Solving Team ___

Tier 2 Team Representative from Classroom Problem Solving Team _____

Student	Teacher	Academic Behavior Both	Function	Description of Intervention	Parent Comm.	Date Intervention Started	Progress Report Date	Progress Report Date	Progress Report Date
Tim	Thumb	Behavior	Peer attention	A.m. announcement, increased peer work	Phone 9/30	10/05/09	10/20/09 6 Buddy Rooms	11/03/09 4 Buddy Rooms	11/17/09 1 Buddy Room

Form E Student Nomination for Tier 2 Assistance

Teacher Section : 1) Complete this section 2) give to your Tier 2 Team representative.					
Student: Classroom Teacher: Grade: Date:					
Student Strengths:					
What Motivates Positive Behavior for Student?					
My Concern (check any that apply)					
Attendance Behavior					
Reading Writing					
Math Other					
Provide Baseline Data for All Concerns Checked Above					
Provide Parent Contact Information, Dates, Type of Communication					
Attendance: Did student start the first day of school year? Yes No If no, date student entered school:					
Behavior					
1. Attach SWIS report of major office referrals (list and graph form)					
How many major office referrals for this student? For each Possible Function below, write the total number from Major report. Obtain peer attention Avoidance of peer Avoid task/activity Obtain adult attention Avoidance of adult Provoked by peers Other Unknown					
2. Attach SWIS report to minor office referrals (list and graph form)					
How many minor office referrals for this student? For each Possible Function below, write the total number from Major report. Obtain peer attention Avoidance of peer Avoid task/activity Obtain adult attention Avoidance of adult Provoked by peers Other Unknown					
3. Attach classroom Time Out of Instruction log					
4. History of problem behavior (from previous teacher or school):					
Academics: 1. What common grade level interventions have been implemented?					
Were they effective? Yes No					

2. Reading Assessment Leve	els (all that apply for you	ır grade level)			
K Monthly Assessment	DRA 2/DRESS	GRADE	Word Study		
What Comprehension Assessments were done?	What were the results?				
3. Writing Assessment Leve	ls				
K Monthly Assessment					
District Benchmarks Writing	g Assessment Score: 1_	234			
Spelling Inventory Level					
4. Mathematics Assessment K Monthly Assessment	t Levels				
Math Facts Assessment Intervention Math Test Computation Assessment					
Math Topic Test					
Topic	Score	Topic	Score		
1		8			
2		9			
3		10			
4		11			
5		12			
6		13			
7		14			

- 4. Attach Grade Level Monthly Assessment Record
- 5. Attach any additional information

Intervention Plan – Form F

Student:	Classroom Teacher:	Gra	de:	_ Date:
4. Intervention Plan	an (See Antecedent In	iterventions)		
Antecedent Intervention (Proactive action steps to set student up for success by teac precorrecting, practicing, scaff etc.)	the Skill Skill (What we want the	(What student demon	happer	C onsequence as when student behavior / skill)
		Positive S	pecific	Feedback
		Corrective	Feedb	ack
Additional Building Support reading)	ort: (examples: CICO, targ	eted groups for mat	h, socia	al skills,
Progress Monitoring How will teacher monitor proforms in Resource Section)	ogress toward the learning	target? (See examp	ole prog	ress monitoring
What tasks need to be comp	eleted to be sure the Interv	ention Plan is comp	leted as	s planned?
Action Plan Tasks to Complete		By Wh		By When
1. Discuss plan with parents		Dy WII	<u>IJIII</u>	by when
2. Communicate plan to: (lis	et)			
3. Assign date to review pro	gress			
4.				
5.				
Date the plan will begin:				

Form G

Guiding Questions

The Tier 2 Team may use these questions to help them discuss student's progress toward his/her goal when they have received Form E, Student Nomination for Tier 2 Assistance or during a follow up meeting.

Student: Classroom Teacher:
Grade: Date:
Review of environment and classroom problem solving strategies:
- Were the strategies and plan implemented as written? Hoe do we know?
- Why does the classroom problem solving team and Tier 2 team think the plan did not
work?
- How will the Tier 2 intervention plan be modified?
- Is it time to refer the student to the building level Tier 2 interventions? (e.g., CICO, social
skills group, academic support groups

RESOURCES

MII SW-PRS 2A

Guiding Questions for Classroom Problem Solving Teams

The purpose of this form is to assist your Classroom Problem Solving team (grade level or content) to discuss students with similar minor disruptive behaviors who meet your schools data decision rule(s). The goal is to develop classroom/ environmental adaptations to decrease the likelihood of problem behaviors occurring. These guiding questions are designed to help learning teams through this process.

1. Based on data decision rule(s), our learning team has identified these students who are not meeting social behavior targets.

- What is the specific time period of the data being reviewed?
- Are we reviewing the best data (e.g. Safe Seat, Buddy Room) to tell the story about students in your class?
- Which data decision rule(s) was used to consider students for Tier 2?
- Do data appear accurate? Do we need to tighten up accuracy of data collection?
- Are learning teams collecting and documenting similar behavioral incidents?
- Who are the students who have met at least one data decision rule? (list names of students).

2. Discuss and match students above with similar problem behaviors.

- Which of the 2 common minor problem behaviors does each student display (minor disruption or noncompliance)?
- If there is not a perfect match, which is the closest?

3. What Function (get/avoid) do the data suggest is associated with student problem behavior

- Do students want adult attention (Hint: Teacher redirects and corrections are adult attention too)?
- Do students want peer attention?
- Do students get a favorite item or activity?
- Do students avoid doing work?
- Do students avoid adults?
- Do students avoid peers?
- What data support this conclusion?
- Do referral forms indicate motivation?

4. Decide classroom strategies/interventions to meet the function of the behavior for the students above. Helpful Resources: Form B: Positive Behavior Support Planning Checklist and Teacher Self-Assessment, Antecedent Interventions, professional experience of team members, questions below.

What can be done to **prevent** the disruptive behavior?

- Do I have a procedure or routine to help get the desired behavior (e.g. how to ask for help, how to work with partners)?
- What pre-corrects could be given to students to remind them of desired behavior?
- Would a seating change be helpful?
- Would active supervision be helpful?
- Would less work then a check with teacher help the student get started working?
- Would more opportunities to respond keep the student engaged?
- Would choice of how to complete the work or which work to start first help the student be engaged?

What skills can we teach?

- How have the procedures and routines been taught directly?
- How have the expected behaviors been taught directly?

What can we do to minimize the payoff of the problem behavior?

- Can the low-level problem behaviors be ignored?
- How can we provide a consistent verbal response?
- Could we recognize other students who are working/on task?

How can we recognize students for displaying the expected behavior?

- How could we provide extra attention?
- How could we provide peer attention in an appropriate way?
- How could we provide access to preferred activity or object?
- **1. Decide how to monitor progress of students. Resources:** Sample progress monitoring forms in Resource Section.

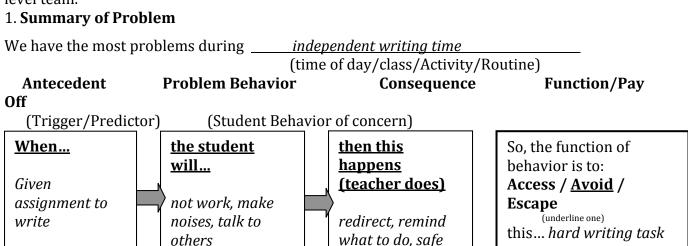
Which progress monitoring form will help us collect information about how the intervention(s) decided above are affecting the problem behavior?

Classroom Problem Solving Team Planning Form

Example 1

Student: <i>Tim Bob</i> Classroom Teacher: <i>Ms Great_</i> _ Grade:4 Date <u>:_1/4/</u> 2	Student:	Tim Bob	_Classroom Teacher:	Ms Great	Grade: 4	Date: 1/4/20	110
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Complete the Brief Assessment of Function of Behavior & Matching Process with your grade level team.



2. **Replacement Behavior** (What do we want the student to do instead? Choose an observable behavioral skill from the School-wide PBS expectations matrix)

Complete assignment independently, without teacher assistance

- 3 Classroom Problem Solving Team **Intervention Strategies** for student(s):
 - Task card for individual steps
 - Graphic organizer
 - Student provided sentence starter

seat, buddy room

- 4. How will you **Progress Monitor** student(s)?
 - Daily Progress Report Sample Form 1
- 5. **Follow-up** on this date <u>1/18/2010</u>:

Data indicated student met learning target, continue strategy, no additional interventions needed

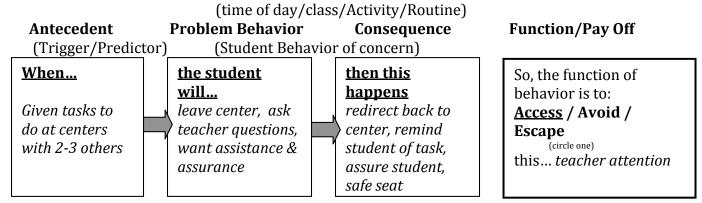
Classroom Problem Solving Team Planning Form Example 2

Student: <u>Abe L & Ben F</u> Classroom Teacher: <u>Ms Wonderful</u> Grade: <u>2</u> Date: <u>10/4/2010</u>

Complete the Brief Assessment of Function of Behavior & Matching Process with your grade level team.

1. Summary of Problem

We have the most problems during *small group centers*



2. **Replacement Behavior** (What do we want the student to do instead? Choose an observable behavioral skill from the School-wide PBS expectations matrix)

Stay in center and work

- 3 Classroom Problem Solving Team **Intervention Strategies** for student(s):
 - Visually define work area
 - Use help needed card
 - Check students' independent work level
 - Check how much work students can do independently
 - Increase positive attention
- 4. How will you **Progress Monitor** student(s)?
 - Daily Progress Report Sample Form 1
- 5. **Follow-up** on this date <u>10/18/2010</u>:

After implementation with fidelity, student target not met. Continue with Tier 2 process. Team will Review Forms A, C, D, & E. Form F will be completed at next meeting.

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Classroom Problem Solving Team Planning Form

Example 3

1. Summary of Problem

We have the most problems during <u>major classroom transitions (lining up, move to carpet, to desk, etc.</u> (time of day/class/Activity/Routine)

Antecedent Problem Behavior Consequence Function/Pay Off (Trigger/Predictor) (Student Behavior of concern)

When	the student will	then this happens	So, the function of behavior is to:
Directions are given for class to make a transition	remains seated, plays with materials, talks to neighbors, twirls on floor	repeat directions, announce we are waiting for her	Access / Avoid / Escape (circle one) this teacher attention

2. Replacement Behavior (What do we want the student to do instead? An observable behavioral skill [from the School-wide PBS expectations matrix])

Follow directions first time given

3. **Student Goal** (Measurable; Reference Consider level of typical peer)

Student will follow directions for classroom transitions 80% of the time for 5 consecutive days.

4.Intervention Plan

Antecedent	B ehavior / Skill	Out C ome
(Set student up for success by	(What we want the student	(What happens when student
teaching, precorrecting, practicing,	to do instead)	demonstrates behavior / skill)
scaffolding, etc.))		
Reteach following directions.		
Precorrect student before directions are given	Follow directions first time given	Give student positive specific feedback each time he follows directions the first time.
Use the student as a model for others		Show student the progress monitoring log when he follows directions the first time.
		Lunch with teacher when goal is met.

5. Progress Monitoring

Progress toward the student goal will be monitored by:

Teacher create a log with a + column and a – column and tally after transitions occur. At end of day, compute percentage.

Classroom Problem Solving Team Intervention Planning (Alternative Form C #1)

Date: Learning	Team:			
The purpose of this form is to assist your classroom problem solving team to discuss students with similar minor disruptive behaviors who meet your schools data decision rule(s). The goal is to develop classroom/environmental adaptations to decrease the likelihood of problem behaviors occurring.				
2. Based on data decision rule(s), the following targets.	ng students are not meeting social behavior			
List names of students here:				
2. Discuss and match students above with sim	ilar problem behaviors.			
Minor Disruption (talking out, bothering	Noncompliance (doesn't follow directions,			
others, out of seat, etc)	fails to do assigned tasks, etc.)			
List students from box #1 above.	List students from box #1 above.			
3. What do the data suggest is the "function" in minor referrals, safe seat data, etc.	for each student (get/avoid)? Review SWIS,			
Students listed as having minor disruptive behavior are (check one):	Students listed as being noncompliant are (check one):			
Get adult attention	Get adult attention			
What data support this conclusion?	What data support this conclusion?			

4. Decide classroom strategies/interventions to meet the function of the behavior for the students above. Helpful Resources: Form B: Self Assessment,

Antecedent Interventions, Function-Based Intervention Matrix, professional experience of team members, questions below

Classroom strategies/interventions for students with minor disruptive behavior	Classroom strategies/interventions for students with noncompliant behavior
What can be done to prevent the disruptive behavior?	What can be done to prevent the noncompliant behavior?
What skills should we teach the student?	What skills should we teach the student?
What can we do to minimize the function of the problem disruptive behavior (What should we do if problem behavior occurs)?	What can we do to minimize the function of the noncompliant behavior (What should we do if problem behavior occurs)?
How can we recognize students for the replacement behavior?	How can we recognize students for the replacement behavior?

2. Decide how to monitor progress of students. Resources: Sample progress monitoring forms in Resource Section.

Which progress monitoring data will help	Which progress monitoring data will help
us collect information about how the	us collect information about how the
intervention(s) decided above are affecting	intervention(s) decided above are affecting
disruptive behavior?	compliant behavior?

EXAMPLE

Classroom Problem Solving Team Intervention Planning (Alternative Form C, #1)

Date: <u>October 6, 2010</u> Lea	arning Team:4 th grade				
The purpose of this form is to assist your learning team to discuss students with similar minor disruptive behaviors who meet your schools data decision rule(s). The goal is to develop classroom/environmental adaptations to decrease the likelihood of problem behaviors occurring.					
1. Based on data decision rule(s), the follow behavior targets	ing students who are not meeting social				
List names of students here:					
Jim M. Thelma P. Joe S Tammy B					
3. Discuss and match students above with s	similar problem behaviors.				
Minor Disruption (talking out, bothering	Noncompliance (doesn't follow directions,				

4. . What does the data tell us is the "function" for each student (get/avoid)? Hint: Review

fails to do assigned tasks, etc.)

Joe S. Tammy B.

Lists. students from box #1 above.

others, out of seat, etc)

Jim M. Thelma P.

List students from box #1 above.

SWIS, minor referrals, safe seat data, etc.

Students listed as having minor disruptive behavior are getting the following payoff (check one)	Students listed as being noncompliant are getting the following payoff (check one)	
What data support this conclusion? Safe seat tally	What data support this conclusion? SWIS minor referrals	

4. Decide classroom strategies/interventions to meet the function of the behavior for the students above. Helpful Resources: Form B: Self Assessment,

Antecedent Interventions, Function-Based Intervention Matrix, professional experience of team members, questions below

JM TB

Classroom strategies/interventions for students with minor disruptive behavior	Classroom strategies/interventions for students with noncompliant behavior
What can be done to prevent the disruptive behavior?	What can be done to prevent the noncompliant behavior?
Pre-correct about expectation to raise hand to talk during large group	Do three problems or write 3 sentences then check in with teacher (adjust amount of work)
	Develop a routine for asking for help and teach to all students.
What skills can we teach?	What skills can we teach?
Teach Cool Tool – being a learner during instruction, working with others	Teach Cool Toolfollowing directions right away and saying "OK" when teacher gives directions.
What can we do to minimize the function of the problem disruptive behavior?	What can we do to minimize the function of the noncompliant behavior?
Ignore blurting out and other minor disruptions	Teacher attention for work attempts
Provide feedback to students who are following classroom/school expectations	Teacher reminders for assistance
classi domy school expectations	Modified assignments
How can we recognize students for calm, respectful behavior?	How can we recognize students for complying?
Raise teacher feedback to 4:1; especially when students are calm and following expectations.	Recognize students when they following routine for asking for help.
stadents are cam and jonowing expectations.	Recognize students for work attempted and completed, even when it's less than other student do.

5. Decide how to monitor progress of students. Resources: Sample daily progress report forms in Resource Section.

Which progress monitoring form will help us collect information about how the intervention(s) decided above are affecting disruptive behavior?	Which progress monitoring form will help us collect information about how the intervention(s) decided above are affecting compliant behavior?
 Continue to collect safe seat and buddy room data. Use Daily Progress Report Form 1 and record during large group 	 Continue to collect safe seat and buddy room data. Use Form 1 to record following directions when given during first 5 minutes of writing.

Alternative Form C #2

Name of Student	
1. Data Review	
2.Identify the Observable Problem Behavior	
3. What Purpose/Pay-off Does the Behavior Serve (Function: Get or Avoid)?	
4. What do you want the student TO Do instead (Replacement Behavior)?	
5. Review Classroom Universal Strategies. What strategy will match the function and increase the replacement behavior? How will we know?	
6. Review Classroom Universal Strategies. What strategy will match the function and decrease the problem behavior?	
How will we know?	

Alternative Form C #2 Example 1

Name of Student	Bubba Joe
Data Review	3 Office Referrals for Disrespect, 4 Buddy Rooms
1.Identify the Observable Problem Behavior	Argues/Talks back when teacher tells him to do something.
2. What Purpose/Pay-off Does the Behavior Serve (Function)?	To get control, to be in charge – adult attention
3. What do you want the student TO Do instead (Replacement Behavior)?	Follow teacher directions
4. What strategy will match the function and increase the replacement behavior? How will you know?	 Teach specific steps to following teacher directions Recognize Bubba Joe when he follows directions. Progress Monitoring: Process to record feedback
5. What strategy will match the function and decrease the problem behavior? How will you know?	Before a task, teacher provides Bubba Joe with two choices regarding task completion. Progress Monitoring: Task Completion Tally
now win you know.	Trogress Frontoring. Tusk completion fully

Alternative Form C #2 Example: To Avoid Hard Tasks

Name of Student	Frankie Lee
1. Data Review	3 Office Referrals for Disruption, 7 Buddy Rooms
2.Identify the Observable Problem Behavior	Talks out, talks to others, plays with materials, wanders around room
3. What Purpose/Pay-off Does the Behavior Serve (Function: Get or Avoid)?	To avoid hard tasks (independent writing and reading)
4. What do you want the student TO Do instead (Replacement Behavior)?	To ask for help appropriately and keep voice off when that is the expectation.
5. Review Classroom Universal Strategies. What strategy will match the function and increase the replacement behavior?	 Teach specific steps to gain teacher attention using Post-It on the corner of desk. Recognize Frankie Lee when he keeps voice off, does his work or asks for help.
How will you know?	Progress Monitoring: Process to record feedback
6. Review Classroom Universal Strategies. What strategy will match the function and decrease the problem behavior?	 Before a writing task, teacher will remind Frankie Lee about the "I need help" signal. Teacher will ensure all independent work is at independent level.
How will you know?	Progress Monitoring: Tally of signal use, work completion

Antecedent Intervention Examples

chedule adult attention		Have adult work with student
	• F	
		Have adult provide periodic attention
	• I	Lunch meeting with teacher
	• E	Behavior plan
	• (Grade level or teacher triage
chedule peer attention		Pair student with peer
	J •	Use peer tutoring or mentoring
ncrease proximity to student		Move seating arrangement
		Periodically move about classroom
Provide preferred activity		When adult is occupied assign more preferred activity
Adjust demand difficulty	• F	Provide easier work
Offer choices	• A	Allow student to choose:
		 Task to complete
		 Sequence of tasks to be completed
		 Materials to use
		 Where to complete task
		 When to complete task
		 With whom to complete task
		Incorporate student hobbies/interests into
,		activities
		Provide activities with valued outcome
unctional or meaningful outcome	• \	Write and read Social Stories
Alter length of task	• 5	Shorten activity
	• F	Provide frequent breaks
		Change medium/materials
ompletion		Replace pencil and paper with computer, etc.
Jse behavioral momentum, ask dispersal	• F	Present easy requests prior to difficult requests.
ncrease predictability		Provide cues for upcoming or change in activities (instructional, visual, auditory)
Modify instructional delivery		Use pleasant tone of voice
Provide a warning		Indicate activity is about to end.
	• 5	Schedule a moderately preferred activity
chedule a transitional activity	b	between highly preferred and highly
_	r	nonpreferred activities
ncrease accessibility	• F	Put highly preferred items within students' reach
Provide alternative sensory		Offer radio to student seeking auditory
	reinforcement, or visual stimuli to a students seekir	
	visu	al reinforcement
Enrich environment		Fill classroom with interesting and stimulating activities
	ncrease proximity to student rovide preferred activity djust demand difficulty ffer choices ncrease student reference/interest in activity ssure that activities have inctional or meaningful utcome lter length of task fodify mode of task ompletion se behavioral momentum, ask dispersal increase predictability fodify instructional delivery rovide a warning chedule a transitional activity increase accessibility rovide alternative sensory	chedule peer attention checked peer attention checked provimity to student crovide preferred activity djust demand difficulty ffer choices checked preferred activity checked preferred activity ffer choices checked preferred activity checked pre

Function-Based Intervention Guidelines

Problem Behavior	Function	Replacement Behavior	Student Intervention	Classroom Intervention	Outcome for Replacement Behavior
Off-task, Non- disruptive	Peer Attention	On-task, work completion	 PBS lesson – "on-task" Self-monitor: on-task 	 Pre-correct @ start of class Periodic praise by teacher for on-task Quick de-brief at end of class on self-monitoring 	Earn time with peers for meeting self-management goals
Off-task, Disruptive	Peer Attention	On-task, respectful responses, work completion	 PBS lesson – "ontask" PBS lesson – "conflict management/respect" Self-monitor: ontask 	 Pre-correct @ start of class Periodic praise by teacher for on-task Quick de-brief at end of class on self-monitoring 	Earn time with peers for meeting self-management goals
Off-task, Non- disruptive, work completion	Escape (avoids teacher and peers during instruction)	On-task, work completion	 PBS lesson – "ontask" Self-monitor: on-task + work completion 	 Pre-correct @ start of class on self-monitor Periodic checks for assistance by teacher Quick de-brief at end of class on self-monitoring 	Earn a 'skip a homework' pass Earn other preferred activity for meeting selfmanagement and work completion goals
Off-task, Non- disruptive, work completion	Attention (responds to teacher directions, engages peers)	On-task, work completion	 PBS lesson – "ontask" Self-monitor: on-task + work completion 	 Pre-correct @ start of class Periodic praise by teacher for on-task +work completion Quick de-brief at end of class on self-monitoring 	Earn "a work with peer" activity Earn other preferred activity for meeting self- management and work completion goals

Problem Behavior Off-task, Disruptive, work completion	Function Escape	Replacement Behavior On-task, respectful responses, work completion	 PBS lesson - "ontask" PBS lesson - "conflict management/respect" Self-monitor: ontask + work completion 	 Pre-correct @ start of class Periodic praise by teacher for on-task + work completion Periodic checks for assistance Quick de-brief at end of class on self-monitoring 	Outcome for Replacement Behavior Earn a 'skip a homework' pass Earn Breaks Earn other preferred activity for meeting self- management and work completion goals
Off-task, Non- disruptive, work completion (low academic)	Escape / attention	On-task, respectful responses, work completion	 PBS lesson – "ontask" Teach Prob solving strategies Self-monitor: ontask + work completion 	 Assignments broken down Pre-correct @ start of class Periodic praise by teacher for on-task +work completion Quick de-brief at end of class on self-monitoring 	Work with peer tutor Earn other preferred activity for meeting selfmanagement and work completion goals
Off-task, Disruptive, work completion (low academic)	Escape / attention	On-task, respectful responses, work completion	 PBS lesson – "ontask" PBS lesson – conflict management/respect Teach Prob solving strategies Self-monitor: ontask + work completion 	 Assignments broken down Pre-correct @ start of class Periodic praise by teacher for on-task +work completion Quick de-brief at end of class on self-monitoring 	Work with peer tutor Earn Breaks Earn other preferred activity for meeting selfmanagement and work completion goals

Matching Progress Monitoring Methods to Student Goals: Examples

Example Student Goals	Progress Monitoring Methods
1. Student will complete 100% of his assigned (differentiated) independent writing tasks, 4 out of 5 days	1. On a daily log mark a + or – to count the number of 100% complete writing assignments (differentiated for student)
2. Student will receive 80% of possible checks (happy face, etc) per day for 10 consecutive days.	2. At the end of each day, calculate the percentage of possible points earned and record.
3. Student will follow directions the first time given for 80% of classroom transitions.	3. Teacher create a log with a + column and a – column and mark after transitions occur. At end of day, compute percentage.
4. Student will work 15 minutes without teacher assistance for 4 independent work sessions per day for 4 out of 5 days.	4. Create a form with four squares for the 4 daily work sessions, mark a + or – to count the sessions the student worked for 15 minutes
5. Student will bring all materials to school (pencil, homework, notebook, books) each day for 5 consecutive days.	5. Teacher checks in with the student each morning and have student mark a weekly calendar with a + or
6. During a 2 week period, student will have 90% attendance rate.	6. Check attendance record
7. Student will use respectful language and tone with all staff 80% of school periods for 10 consecutive days.	7. Teacher create a log with a + column and a – column. After work periods, mark log. At end of day, compute percentage.
8.	8.
9. 10.	9. 10.